How-To: Cleaning your Chromebook

5 Easy Steps

1. **Power off the Device**
   a. This can be done by locating this button

      i.

   b. Hold the button for roughly 5-10 seconds until fully powered off

2. **Remove any accessories or plug-ins such as cases, USBs, and headphones**
   a. Examples of these items include

      i.

   b. You can clean each of these items separately

3. **Clean the screen with an LCD-safe solution applied to a microfiber cloth**.
   a. Examples of LCD "Safe" Solutions

      i.

      ii. ***NEVER USE WINDOW CLEANER OR OTHER ABRASIVE CHEMICALS***

   b. To clean, wet a microfiber cloth in LCD-safe solution so that it's damp enough to feel wet, but not damp enough to create any drips (drips are bad. In extreme cases they can ruin the bottom edge of your screen if they get sucked between the layers of the LCD through capillary action). Rub the microfiber gently on the screen in a back-and-forth motion, using the broadest strokes you can. Avoid small circular motions, which can sometimes leave buffed-out spots or whorl marks on the screen.

4. **Use 70% isopropyl alcohol applied to a soft cotton rag to wipe down the keyboard and external chassis**
   a. **Examples included**
      i.
   b. **DO NOT** spray your device with disinfectant. It's important that the solution is applied to a rag or cloth first so that liquid doesn't seep into the keyboard. This can damage the keyboard itself or important components housed beneath. CAUTION—70% Isopropyl alcohol is highly flammable, so keep it and anything covered in it away from any sources of ignition.
5. **Wait for the alcohol solution to completely evaporate before turning your Chromebook back on.**
   a. The 70% isopropyl alcohol in the solution is non-conductive (meaning there's no need to worry about that part affecting the electronic components of the device). It's the other 30%, which consists mainly of water, that *is* conductive. Because of this, it's important that you power down your device pre-cleaning and wait until the alcohol is completely evaporated before turning your Chromebook back on.